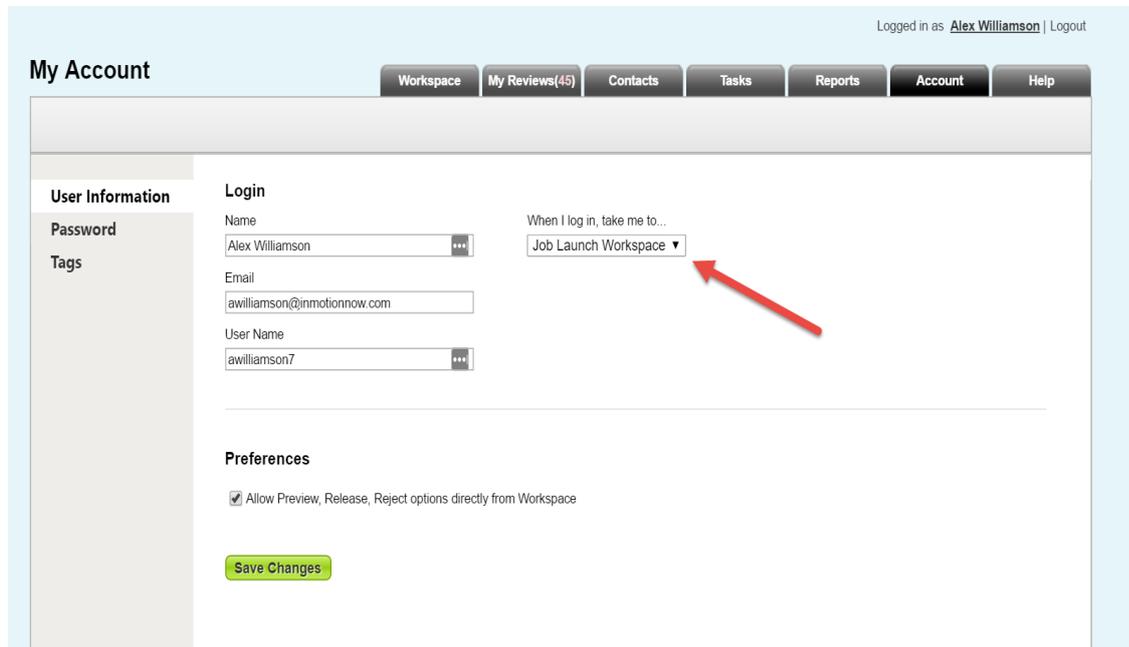


# Setting your Default Workspace

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inMotion allows you to customize your default workspace, giving you the ability to choose which page loads upon initial login.

To change your default workspace, click on your username at the top right corner of the page. From the **'My Account'** page, choose your preferred workspace from the **'When I log in, take me to...'** drop down menu. Finally, click the **'Save Changes'** button near the bottom of the screen.



The screenshot shows the 'My Account' page for a user named Alex Williamson. The page has a navigation bar with tabs for 'Workspace', 'My Reviews(45)', 'Contacts', 'Tasks', 'Reports', 'Account', and 'Help'. The 'Account' tab is active. On the left, there is a sidebar with 'User Information', 'Password', and 'Tags'. The main content area is divided into 'Login' and 'Preferences' sections. In the 'Login' section, there are input fields for Name (Alex Williamson), Email (awilliamson@inmotionnow.com), and User Name (awilliamson7). A dropdown menu labeled 'When I log in, take me to...' is set to 'Job Launch Workspace'. A red arrow points to this dropdown menu. Below the 'Login' section is the 'Preferences' section, which has a checked checkbox for 'Allow Preview, Release, Reject options directly from Workspace' and a 'Save Changes' button.